



Washington DC Commuter Benefits Notice

Commuter benefit programs allow employees to use pre-tax dollars to assist in paying for the regular costs associated with their everyday commute. Employees in the Washington D.C. area are offered pre-tax commuter benefits through the Washington Metro Transit Authority.

To enroll in these benefits, you must purchase and register your SmarTrip card, then complete and return the information below. Please use this link to find a Metro Sales Office or Commuter Store where a card may be purchased, <http://www.wmata.com/fares/Buy-SmarTrip.cfm>.

You may elect a maximum of \$325 per month for commuter benefits, as well as \$325 per month for parking benefits. Payroll deductions will be taken from the first paycheck of the month and will be applied to your card for the following month. For example, deductions from your March check will be loaded to your card so that they may be used in April.

For questions regarding this program, please contact the Benefits Department at 800-5-LANDRY, option 5 then option 4, or at hrbenefits@ldry.com

You must add your SmarTrip card number to this form in order for money to be loaded to your card.

Please check one:

I elect to enroll in the pre-tax **commuter benefit** in the monthly amount of \$ _____

- SmarTrip Card# _____
(If you do not add your SmarTrip card number you will not be enrolled)

I elect to enroll in the pre-tax **parking benefit** in the monthly amount of \$ _____

- SmarTrip Card# _____
(If you do not add your SmarTrip card number you will not be enrolled)

I decline enrollment in the pre-tax commuter benefit

I would like to cancel my enrollment in the pre-tax commuter benefit

Print Name and last 4 digits of SSN

Signature

Location

Date

EMAIL TO THE BENEFITS DEPARTMENT AT HRBENEFITS@LDRY.COM